



WEA (Workers Educational Association) Disclosure of Needs Policy

1. Purpose

To ensure that all learners have sufficient opportunity to disclose disabilities, learning or



- Ensure that any disclosure to any member of staff or volunteer is acted upon, with the learner's agreement
- Ensure that agreed disclosures are recorded, and the learner referred to appropriate colleagues.
- Ensure that all staff and volunteers can support disclosure sensitively and comply with the Confidentiality Policy.

5. Management

By the Regional teams, Learning IAG Manager, and supported by the Director of Quality and Learner services

6. Monitoring

Through regional self-assessment
Through queries and issues raised by regions
Through learner surveys
Through annual Policy Review

7. Links to other policies and documents

This policy is part of a suite of Learner Support policies defining learner support

<https://www.wea.org.uk/about-us/policies>

Date of this Review	Date of next Review	Policy reviewed and updated by:	Policy approved by:
September 2024	July 2025	Learning IAG Manager	Director of Quality and Learner Services